

# Minutes

## Edenville Township Board Meeting

Tuesday, January 13, 2015, 7:00 p.m.  
Swanton Memorial Center, 6422 N. Water Rd.

The meeting was called to order by Supervisor Gosen at 7:00 p.m. and the pledge to the flag was given.

Township Board attendance by roll call was taken; Bill Carey, Karen Carey, Galen Gransden, Craig Gosen, and Lydia Draves were all present.

The agenda was amended to add discussion for a pay raise for D. Johnson for cleaning at the Swanton Memorial center; a request to approve Catherine Sias' attendance at a grant writing seminar, and a new equipment purchase for the Swanton Memorial Center. Gosen motioned to approve the agenda as amended, K. Carey seconded, and after no further discussion the agenda was approved as amended by unanimous voice vote.

B. Carey motioned to approve the minutes from the December 2, 2014 monthly Board Meeting. Seconded by K. Carey. The motion passed by unanimous voice vote.

Motion by Draves to pay all Township bills being presented.

*General Fund Checks 28599 - 28664, \$28,989.66*

*Swanton Checks 21280 - 21285, \$1,145.40*

*Fire Department checks 2254 - 2266, \$8,516.38*

Motion was seconded by Gransden, a roll call vote was taken: K. Carey – yes, Gransden – yes, Draves – yes, B. Carey – yes, Gosen – yes. The motion passed unanimously.

K. Carey gave a brief financial report stating that she sent the \$920,273.62 tax disbursement to the County. The ACH account has been acquired for paying State and Federal taxes. She also added that the office will be open from 9:00 a.m. to 5:00 p.m. on Tuesday, February 17 to accept tax payments. She explained the deadline was extended to February 17 because the regular February 14 deadline fell on the weekend and was shifted to Tuesday because Monday, February 16, is President's day. K. Carey motioned to approve paying the following special assessment bills:

*Republic Services inv. 0237-001363583: \$7,989.12*

*Midland City Landfill inv. 6818: \$6,204.47*

*M-30 Bond Payment inv. 373-678: \$2,681.87*

*PLM Lake Management Corp inv. 13220: \$750.00*

The motion was seconded by Draves and a roll call vote taken: K. Carey – yes, B. Carey – yes, Gosen – yes, Draves – yes, Gransden – yes. The motion passed unanimously.

### **Correspondence Presented:**

- Draves presented a MCI billing for long distance phone calls made from the Swanton Memorial Center. She called MCI and had all long distance and extra services from the Swanton discontinued, except for local calling and 911 service.
- Draves included an estimate to add the Pontem Software mapping feature for cemetery management. It was included as informational at this point. She would like to add the cost of acquiring the mapping feature in the next fiscal year budget.
- A pay raise request was discussed for D. Johnson. K. Carey motioned to increase the rate to \$8.15 per hour from \$8.00. After discussion, B. Carey suggested amending the motion to reflect an increase to \$9.00 from \$8.00. Motion was seconded by Gransden and a roll call vote was taken. B. Carey – yes, K. Carey – yes, Gransden – yes, Draves – yes, Gosen – yes, and the motion passed unanimously.
- Draves motioned to approve paying C. Sias mileage and her regular salary to attend a DNR grant seminar being held in Freeland on Thursday, January 15. The motion was approved by unanimous voice vote.

### **Resolution 2015-1: Poverty Guidelines for 2015:**

Gosen motioned to adopt Resolution 2015-1 Poverty Guidelines for 2015, as amended per Draves (Appendix B date showed 2014 will be edited to reflect 2015). These guidelines are used to determine hardship and poverty exemption requests at the Board of Review. K. Carey seconded the motion and a roll call vote was taken. K. Carey – yes, Gosen – yes, Draves – yes, B. Carey – yes, Gransden – yes. The motion passed unanimously.

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### MTA Board of Review Training in February, 2015:

Gosen motioned for the board to approve funding for the Board of Review (BOR) members, BOR alternate, and supervisor to attend the MTA BOR training session in Mt. Pleasant on February 17, 2015. B. Carey seconded and a roll call vote was taken. K. Carey – yes, Gransden – yes, Draves – yes, B. Carey – yes, Gosen – yes. Motion passed unanimously.

### Public Comments:

B. Page, N. Water Rd., complimented the board on the pay raise for D. Johnson, adding that she does an excellent job for the community!

### Committee and Appointment Reports:

1. *R&R Assessing:* K. Rifenbark reported that the December BOR went well. She has also been finalizing the assessments for submission in February to the County. They are also checking all parcels for width and depth and revising records appropriately. She stated that the upcoming March 9 and 10 BOR is the only opportunity to challenge assessments. They will also be processing veteran's exemptions at this session as well.
2. *Trustee Reports:*
  - a. Bill Carey reported on the December Code Authority meeting. He reported 1 water permit, 1 building permit, and 4 mechanical permits.
  - b. Gransden had nothing to report.
3. *Fire Department:* Draves reported in Chief Dufresne's absence. The total runs for 2014 was 192; 119 medical, 6 fire, 2 building fires, 4 trees down, 5 downed wires, 3 PIs, 10 PDAs, 1 CO, 11 investigations, 6 call offs, 11 mutual aids, 11 assists, 1 standby, 1 gas leak, and 1 ice related. He also submitted, for board approval, a new Fire Department policy, *J7: Job Description, Secretary*. It is a good description and after a short, general discussion, Gosen motioned to approve Policy J7. Seconded by Draves and the motion passed by unanimous voice vote. And, lastly, Chief Dufresne also submitted a cadet application from Cameron Crowder. Gosen motioned to accept Cameron's application and Gransden seconded. The motion passed my unanimous voice vote.
4. *Planning Commission:* Linda Schultz reported there were no meetings in December! Verizon is still looking at installing another tower (application was submitted a few months ago but was put on hold by Verizon), however, if they make any changes from the original application they will have to reapply.
5. *Zoning Board of Appeals:* Gosen reported that the ZBA met in December and granted on variance to replace a mobile home that was lost to a fire.
6. *Parks and Recreation Committee:* Mary Beth Seasholtz gave an update on the wood preservative phase for Harper Park. She's currently seeking bids for the work which is targeted to be completed before June 30, 2015 for reimbursement from the DNR. She also updated on the fence gate/Diamond Dust corral project at Gransden Park which will, hopefully, be completed this spring. They will also write for a grant from the Michigan Baseball association for bleachers.

Judy Page reported on the progress of the natural species plantings for Harper Park which will begin this spring. She has targeted two specific projects. First, a butterfly/hummingbird area which would be acknowledged as one of only a couple of hundred such projects in the country, and second, planting shrubs to stabilize the upper area of the park which will also serve as a feeding area for birds. The work for these areas is also targeted for completion by June 30, 2015. They're targeting more projects for Fall, 2015 and hope to complete the natural species plantings and landscaping by Fall, 2016. They will be seeking volunteers to help with planting.

7. *Water District #1:* Bill Page gave an update. They will be holding the election of officers at the upcoming meeting. Hope was able to include a very limited number of Gladwin county residents access to water. He mentioned that Edenville Township residents can pay their water bills at the Sanford branch of Chemical Bank.

### Old Business:

1. *The Land Division Ordinance:* Gosen motioned to approve Ordinance #178, Land Division Ordinance, Gransden seconded and after a roll call vote, Gransden – yes, Gosen – yes, B. Cary – yes, K. Carey – yes, Draves – yes, the motion passed unanimously. A summary of the ordinance will be published in the Midland Daily News within 30 days. K. Rifenbark is the Land Division Administrator.
2. *Edenville Plumbing Inspector Proposal:* Gosen made the motion to implement a plumbing permit fee schedule that will reduce the cost of standard plumbing permits by \$10 and reduce the overall costs of water connection plumbing permits by

# Minutes

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\$15; Hire Greg Younk as Edenville's Plumbing Inspector starting on April 1, 2015; Compensate Mr. Younk as an independent contractor at the rate of 85% of the standard plumbing permit and water connection plumbing permit fees with mileage being paid at the Federal rate and reimbursing for office expenses. The motion was seconded by Draves.

There was much discussion on this motion. Gosen opened the discussion by explaining the process he went through in developing the plumbing inspector proposal which would reduce the cost of plumbing permits for the residents of Edenville Twp. He asked the Board if everyone agreed with the financial analysis included in the Board packets. There were no questions regarding the analysis or the fact that the proposal would lower plumbing and water connection permit fees. He also explained the proposed water connection plumbing permit process is currently being done in Lincoln Twp, Jerome Twp, and the Village of Sanford and has been for many years. This is not a new process.

Gransden stated we should not add any new employees to the Twp. It was pointed out that the plumbing inspector position would be as an independent contractor not an employee. Gransden was concerned that this would mean more work for Twp officials. Draves said the additional work would be minimal. Gosen, Draves, and K. Carey all stated they were willing to do it. Gransden also said, in his opinion, the inspection issue was between the Water District and the Code Authority and that the Twp should not be involved.

B. Carey said he contacted a person **Joe Modzar** at the State **Bureau of Construction on Jan. 13, 2015**. ~~involved with building codes and~~ **Based on this conversation, B. Carey** explained to the Board that there were 19 approved materials for water service lines. He also said one of the materials the Water District requires, SIDR7 PE, was not an approved material in the State Plumbing Code. Gosen questioned this. B. Carey stated it was very clear: The Water District is requiring the use of materials that don't meet the requirements of the State Plumbing Code. Gosen said that has never been an issue in the past and that he would look into it. K. Carey expressed concern that Water District #1 was requiring unapproved materials.

After a roll call vote, the motion was defeated: Gransden – no, Gosen – yes, K. Carey – no, Draves – yes, B. Carey – no.

### New Business:

1. **Edenville Township Board Appointments:** Gosen motioned to approve the following Edenville Township Board and Committee appointments:
  - a. Board of Review Appointments, two year terms ending 12/31/16: John Jurek, Dan Youmans, Crystal Starkey.
  - b. Board of Review Alternate, two year term ending 12/31/16: Nicolas Finley
  - c. Planning Commission, three year term ending 12/31/17: Linda Schultz
  - d. ZBA Member at Large, three year term ending 12/31/17: Lynn Arnold
  - e. ZBA Member (from Planning Commission) remainder of three year term ending 12/31/16: Linda Schultz
  - f. ZBA Alternate, remainder of three year term ending 12/31/15: Nicolas Finley
  - g. Wixom Lake Advisory Board, term – board discretion: Ray Drumright
  - h. Facilities Manager, two year term ending 11/20/16: Bill Carey
  - i. Water District #1 Board, two year term ending 11/20/16: Craig Gosen, Bill Page
  - j. Museum Manager, term – board discretion: Catherine Sias
  - k. GIS Coordinator, term – board discretion: Mary Beth SeasholtzK. Carey seconded and the motion passed unanimously by voice vote.
2. **Township Openings:** Gosen mentioned that there is a need for a volunteer for the Fire Department Grant Committee.
3. **Zoning Ordinance:** There was further discussion on this topic stemming from the comments surrounding the recent mobile home fire that were made at the last board meeting. ~~Gosen~~ **The Township Board** stated ~~he~~ **they** would support a change to the wording in Section 16-05. The board will work with the Planning Commission to revise the wording in this section regarding a percentage of loss and the allowance of restoring the structure or replacing within the boundaries of the Zoning Ordinance. They will also look at wording that will allow replacement in the event of a natural disaster. **B. Carey referenced Section 18.09 of the 2010 Zoning Ordinance for guidance in this revision back to precedent.** In addition to this change, the Planning Commission will propose minor modifications to sections involving the ZBA and Land Divisions. Timing for a public hearing on the proposed changes could be immediately preceding the March regular meeting of the Edenville Township Board.

**Minutes**  
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4. ***New Floor Cleaning Equipment for the Swanton Memorial Center:*** B. Carey motioned to approve funds of **\$1,876** to purchase a new floor scrubber for the Swanton, to be purchased from Midland Chemical. The new unit uses new technology, is much lighter and easier to handle, and will clean a lot faster than the one currently in use. It will take up much less storage space when not in use. Motion seconded by Draves and passed unanimously after a roll call vote: Gransden – yes, B. ~~Cary~~ **Carey** – yes, K. Carey – y, Gosen – yes, Draves – yes.

K. ~~Cary~~ **Carey** motioned to adjourn, seconded by Gransden, motion passed unanimously. Meeting adjourned at 8:40 p.m.

Respectfully Submitted,  
Lydia Draves  
Edenville Township Clerk