

Midland County Township Officials' Association
Midland Michigan

Walter J. Witte Governmental Service Scholarship

**Guidelines for Completion of the 2018
Walter J. Witte Governmental Service Scholarship**

RESIDENCY REQUIREMENTS: In order to be considered for the Walter J. Witte Governmental Service Scholarship, you must be a resident of one of the Midland County Township Officials' Association's 16 participating Townships*. By definition you are considered a resident if the following conditions apply: (a) applicant has been a legal resident of one of the 16 participating Townships for at least a year, (b) if applicant is a current high school senior graduating from a Midland County high school, or (c) if applicant is a college student who is a legal resident of one of the 16 participating Townships and moved out of the county for the specific purpose of going away to college. You are ineligible if you are (a) an individual who moved to one of the 16 participating Townships for the specific purpose of attending college here, (b) an individual who moved away from one of the 16 participating Townships for a purpose other than going away to college, or (c) an individual who has never lived in one of the 16 participating Townships.

1. Applicants must request that **official transcripts** (high school and college as applicable) be sent directly from the school(s) to Lydia Draves, Secretary, MCTOA, P.O. Box 24, Edenville, MI 48620, and must be received no later than 5:00 PM on Friday, April 27, 2018.
2. The application and essay forms must be completed in their entirety and must be received by Lydia Draves at P.O. Box 24, Edenville, MI 48620, no later than 5:00 PM on Friday, April 27, 2018. The applicant is responsible to assure that all other materials being sent by others (reference form, transcripts) have also arrived by the same date.
3. Do not send materials other than those requested—resumes, cover letters, or other materials will be destroyed and will not be seen by the selection committee.
4. FOLLOW ALL INSTRUCTIONS CLOSELY. Variations will cause immediate disqualification. Examples:
 - If all required materials do not arrive by the deadline.
 - If the applicant delivers the transcripts or reference forms to the Association Secretary.
 - If signatures are missing.
 - Lack of a specific career choice.

* The 16 Participating Townships include: Edenville, Geneva, Greendale, Homer, Hope, Ingersoll, Jasper, Jerome, Larkin, Lee, Lincoln, Midland, Mills, Mt. Haley, Porter, and Warren.